

# Accident Investigation & Reporting Course Specification

**Duration:** 1 day

**Attendees:** Directors, Managers and Supervisors who may be required to instigate or carry out accident investigations.

**Objectives:** To enable Directors, Managers and Supervisors to understand the need for accident investigation and reporting, and enable an understanding of the investigation and reporting process.

**Content:**

- Current Legislation
- Investigation Language
- Near misses
- Accident Prevention
- Need for Accident Investigation
- Accident Investigation Procedure
- Identification of Causal Factors
- Accident reporting
- Accident statistics
- Practical Exercise
- Question paper

**Certification:** Safety and Access Ltd certificate of training

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